



Table 3. Hemovigilance Module Monthly Incident Summary (CDC 57.302)

Data Field	Instructions for Form Completion
Facility ID#	The NHSN-assigned Facility ID number will be auto entered by the system.
Month	Required. Indicate the month for the summary being entered.
Year	Required. Indicate the year for the summary being entered.
Process Code	Required. Select Process Code. Only add rows for incidents that occurred during the month.
Incident Code	Required. Select Incident Code. Only add rows for incidents that occurred during the month.
Total Incidents	Required. Enter the total number of incidents that occurred for the incident code selected. Include all detailed incident records entered in your incident totals. <i>Note: Incidents should be reported by their discovery date. For example, if a sample collected on April 30 was mislabeled and the error was discovered on May 2, the May summary should include the incident as well as any associated reaction that may also have occurred.</i>
Total Adverse Reactions	Required. Enter the total number of adverse reactions associated with each reported incident code. If no adverse reactions were associated with reported incidents, enter 0. <i>Note: All incidents associated with an adverse reaction must also be reported on a detailed incident form.</i> <i>Note: Enter an associated adverse reaction on the same summary report as the incident, even if it occurred in a later month. For example, if an incident discovered on August 31 is associated with a reaction that occurred on September 1, the associated reaction should be included in the August summary.</i>
Total	Required (auto sum). Totals for each column will be auto entered by the system.